

**INSTRUCTIONS FOR NEW PUBLIC SEARCH SYSTEM
(Instructions published March 2013)**

The initial menu of the Register of Deeds website is consistent with the prior system.

The first option (“Full System”) contains the new search options and special features.

The second option (Imaging System Only) allows the user to access images by entering the book and page number by book type. No changes were made to this search option.

The third option (Scanned Index Books) allows the user to access scanned historical index books. No changes were made to this search option. Note: Not all systems have this option.

Choose one of these three options to begin your search.

Full System (Indexing and Imaging Combined Retrieval)

Land is data from 01/01/1996 thru 03/18/2013; Land (Pre-1996 standards) is 01/01/1993-12/31/1994
Deed Book 1 (June 22, 1881) thru Deed Book 1259 page 579 (03/18/2013)
Plat data from 01/01/1993 thru 03/18/2013; Plat book images thru book Y, pg. 252 (March 11, 2013)

This System allows access to deed and plat book indexing information by searching on the following fields: grantor and/or grantee name, instrument number, or book and page. Once the search results appear, access is granted to view and print the images themselves by clicking on the "image" icon next to the indexing search results. If the image has not been digitized and is therefore unavailable, no "image" icon will appear.

Imaging System Only

Deed Book 1 (June 22, 1881) thru Deed Book 1259 page 579 (03/18/2013)
Plat Books: Book A- thru Book Y, pg. 252 (March 11, 2013)

This System allows retrieval of deed and plat book images by entering the appropriate book and page numbers. Documents may be both viewed and printed from this system. This system is intended to be used for two reasons. First, it allows a searcher to bypass the indexing search process if book and page information is already known. Second, it allows access to digitized images for which digitized indexing information is not available.

Scanned Index Books (Imaged Index)

Plat and Land data from scanned index books covering the inception of the county through 1992.
Instructions for how to use this portion of the site are available [here](#).

IDENTITY THEFT PROTECTION ACT NOTICE

The Identity Theft Protection Act of 2005 affects the records on this site. [Click here for additional details.](#)

DISCLAIMER

Click the SEARCH button to run the search. Hitting the enter key will NOT run the search.

Click Home Button to return to main search menu

Menu

North Carolina Public Search County Home Imaging Only Imaged Index

Index Search Directory Index/Detail Custom List

Consolidated Real Property Index (Land)

Search Clear Clear Custom List

Name Book/Page Instrument # Recorded Date Description

Name Type Human Non-Human

Surname (last name) ^{1 *} (Auto Complete)

Given Name ² (Auto Complete)

Optional Restrictions - Results will be filtered by these restrictions if used

Series (Any)

Start Date (mm/dd/yyyy)

End Date (mm/dd/yyyy)

Instr Type(s) (sep by ,)

Search Options

Sounds like (soundex) ³ Include Surname/Non-Human Name begins with ⁴

Consolidated Real Property Index (Land) 01/03/1984 To 02/12/2013

- * Required Field
- 1 Key in complete words as the system will find a word anywhere in the name. If more than one word is used, all words in the search must match.
 - 2 Logic for this field is "starts with." However, do not use a single letter. Otherwise partial names are allowed, using 2 or more characters or the complete name.
 - 3 Soundex applies to Surname or Non-Human names only. It does not apply to the Given Name.
 - 4 This search will return results that exactly match the start of the name.

Regardless of the type of search, a rotating circle will appear in the top right of the screen to show that the search is running on the web server. Once the search has completed on the server, the circle will stop rotating as the results are downloaded to your computer. A complex search or a search with many, many hits (like searching Smith), may take more time to return results.

North Carolina Public Search County Home Imaging Only Imaged Index

Index Search Directory Index/Detail Custom List

Consolidated Real Property Index (Land)

Search Clear Clear Custom List

Name Book/Page Instrument # Recorded Date Description

Name Type Human Non-Human

Surname (last name) ^{1 *} Sand (Auto Complete)

Given Name ² (Auto Complete)

Optional Restrictions - Results will be filtered by these restrictions if used

Series (Any)

Start Date (mm/dd/yyyy)

End Date (mm/dd/yyyy)

Instr Type(s) (sep by ,)

Search Options

Sounds like (soundex) ³ Include Surname/Non-Human Name begins with ⁴

Consolidated Real Property Index (Land) 01/03/1984 To 02/12/2013

A ROTATING CIRCLE IN THE TOP RIGHT SHOWS THAT A SEARCH IS RUNNING.

Summary of Features

1. **HUMAN NAME SEARCH:** For Human names, select the Human radial.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are navigation links for 'Home', 'Imaging Only', and 'Imaged Index'. Below the header, there are tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom List'. A dropdown menu is set to 'Consolidated Real Property Index (Land)'. There are 'Search' and 'Clear' buttons, and a 'Clear Custom List' button. Below this, there is a table with columns: 'Name', 'Book/Page', 'Instrument #', 'Recorded Date', and 'Description'. Under the 'Name' column, there are two radio buttons: 'Human' (which is selected) and 'Non-Human'. A yellow arrow points from a text box on the right to these radio buttons. The text box contains the text 'Radials for selecting Human or Non-Human'. Below the radio buttons, there are input fields for 'Surname (last name) *' and 'Given Name'.

HUMAN SEARCH--SURNAME FIELD: The human surname field uses ðexact matchö logic, meaning the system will find all EXACT matches for the SURNAME field, even if the name is not the first name in the field.

Example: If the user searches SMITH, the system

WILL FIND surnames like this:

SMITH

JONES SMITH

HENDERSON-SMITH

WILL NOT FIND surnames like this:

SMITHERS

SMYTH

HUMAN SEARCH—GIVEN NAME FIELD: The given name field works with ðstarts withö logic, meaning it will find all matches that START WITH the characters entered.

Example: If the user searches SMITH in the SURNAME FIELD and JOHN in

the GIVEN NAME FIELD, the system **WILL FIND** names like this:

HENDERSON-SMITH, JOHN

JONES SMITH, JOHN

SMITH, JOHN

SMITH, JOHN A

SMITH, JOHN ALBERT

SMITH, JOHNNY

SMITH, STEVEN JOHN

2. NON-HUMAN NAME SEARCH: For Non-Human names, select the Non-Human radial. Once selected, the only name field available is NON-HUMAN NAME. The system will find any name that contains ALL of the words entered into the Non-Human Name Field. The words can be anywhere in the name, do not have to be together in the name, and do not have to be in the order entered into the search field.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are links for 'Home', 'Imaging Only', and 'Imaged Index'. Below this is a navigation bar with 'Index Search', 'Directory', 'Index/Detail', and 'Custom List'. A search box contains 'Consolidated Real Property Index (Land)'. There are 'Search' and 'Clear' buttons, and a 'Clear Custom List' button. Below the search box is a table with columns: Name, Book/Page, Instrument #, Recorded Date, and Description. Under the 'Name' column, there are two radio buttons: 'Human' and 'Non-Human'. The 'Non-Human' radio button is selected and highlighted with a yellow arrow pointing from a text box that says 'Radials for selecting Human or Non-Human'. Below the radio buttons is a text field labeled 'Non-Human Name' with an asterisk, containing the text 'First Baptist Church'. At the bottom, there is a note: 'Optional Restrictions - Results will be filtered by these restrictions if used'.

Example: If the search is HOUSING URBAN, the system will return any indexed entries that contain **both** HOUSING and URBAN:
 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 DEPT OF HOUSING AND URBAN DEVELOPMENT
 SECRETARY OF HOUSING & URBAN DEVELOPMENT
 SECRETARY OF HOUSING AND URBAN DEVELOPMENT
 USA HOUSING AND URBAN DEVELOPMENT

Example: If the search is DAVIE COUNTY the system will return results such as:
 ARCHERY COMPANY OF DAVIE COUNTY
 COUNTY DAVIE
 COUNTY OF DAVIE
 DAVIE COUNTY
 DAVIE COUNTY BOARD OF HEALTH

SEARCHING FEWER WORDS MAY YIELD MORE ACCURATE RESULTS: If the search includes multiple words, **ALL of the words must be found in the name.**

Example: If the search is FIRST BAPTIST CHURCH TRUSTEES, then the system will have to find all four words. The order does not matter. In the example, the system **WILL FIND** TRUSTEES OF FIRST BAPTIST CHURCH OF MOCKSVILLE **WILL NOT FIND** FIRST BAPTIST CHURCH OF DAVIE COUNTY because the word trustees was not in the name

Thus, the ideal search would be one with the fewest words to find all variations of the name that is being searched. **Use key words in the name, regardless of the order.** The system will return all of the names in the index that contain all of the words searched, regardless of the order of the words in the non-human name.

3. OPTIONAL RESTRICTIONS TO THE NAME SEARCH: This portion of the screen allows the user to return fewer than all matches for the name searched.

Start Date/End Date: The user may enter a start date to retrieve results starting on or after that date. The user may enter an end date to restrict results to a time period between the start and end date, but it is not necessary to enter an end date. If no end date is entered, the search results will be for the start date through the most recently available records.

All Series (grantor or grantee): The user may restrict the search results to a particular series such as grantor or grantee.

Instrument type(s) such as DEED, QCD: The user may restrict the search results to a particular type of instrument. To restrict by more than one instrument type, enter the instrument types with a comma and **no space** between them.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are navigation links for 'Home', 'Imaging Only', and 'Imaged Ind'. Below this is a search bar with tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom List (59)'. The main search area is titled 'Consolidated Real Property Index (Land)'. It includes a 'Search' button, a 'Clear' button, and a 'Clear Custom List' button. The search criteria are as follows:

- Name Type: Human, Non-Human
- Surname (last name) ^{1 *}: Smith (with an auto-complete dropdown)
- Given Name ²: John (with an auto-complete dropdown)

Optional Restrictions - Results will be filtered by these restrictions if used

- Series: Grantor (dropdown menu)
- Start Date (mm/dd/yyyy): 1/1/2000
- End Date (mm/dd/yyyy): 12/31/2002
- Instr Type(s) (sep by ,): Deed

Search Options

- Sounds like (soundex) ³
- Include Surname/Non-Human Name begins with ⁴

At the bottom of the search area, it displays: **Consolidated Real Property Index (Land) 01/03/1984 To 02/12/2013**

OPTIONAL RESTRICTIONS

4. ADDITIONAL OPTIONAL SEARCH FEATURES:

SOUNDEX: The soundex (sounds like) feature allows users to find not only the name searched, but also names that sound like the name searched. To access this feature, click on the "Sounds like (soundex)" option under "Search Options." The logic works for human surnames and non-human names. It does not apply to human given names.

The screenshot shows the "North Carolina Public Search" interface. At the top, there are links for "Home", "Imaging Only", and "Imaged Index". Below the header, there are tabs for "Index Search", "Directory", "Index/Detail", and "Custom List". The main search area is titled "Consolidated Real Property Index (Land)". It includes a search bar with "Search" and "Clear" buttons, and a "Clear Custom List" button. Below the search bar, there are fields for "Name", "Book/Page", "Instrument #", "Recorded Date", and "Description". The "Name Type" is set to "Human". The "Surname (last name) *" field contains "Reeves". The "Given Name" field is empty. Under "Optional Restrictions - Results will be filtered by these restrictions if used", there are fields for "Series" (set to "(Any)"), "Start Date (mm/dd/yyyy)", "End Date (mm/dd/yyyy)", and "Instr Type(s) (sep by ,)". In the "Search Options" section, the "Sounds like (soundex)" checkbox is checked, and the "Include Surname/Non-Human Name begins with" checkbox is unchecked. A yellow box labeled "SOUNDEX" with an arrow points to the "Sounds like (soundex)" checkbox. At the bottom, the search criteria are displayed as "Consolidated Real Property Index (Land) 01/03/1984 To 02/11/2013".

Example: If the search is for the Surname SMITH and Soundex is selected, the system will find SMITH and SMYTH

Example: If the search is for the Surname REEVES and Soundex is selected, the system will find REAVES, REAVIS, REEVES, REVIS, etc.

INCLUDES SURNAME/NON-HUMAN NAME BEGINS WITH: Instead of requiring an exact match of a surname or non-human name, this search feature allows the user to access names that "start with" the entry. For human names, it must be the beginning of the surname. For non-human names, it must be the beginning of the non-human name. The logic will NOT find the name searched later in the name.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are links for 'Home', 'Imaging Only', and 'Imaged Index'. Below the header, there are tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom List'. The main search area is titled 'Consolidated Real Property Index (Land)'. It includes a search bar with 'Sand' entered, and buttons for 'Search', 'Clear', and 'Clear Custom List'. Below the search bar, there are fields for 'Name Type' (Human selected), 'Surname (last name) *' (Sand), and 'Given Name'. Under 'Optional Restrictions', there are dropdowns for 'Series' (Any), 'Start Date', 'End Date', and 'Instr Type(s)'. At the bottom, under 'Search Options', the checkbox 'Include Surname/Non-Human Name begins with' is checked. A yellow callout box on the left contains the text 'INCLUDE SURNAME/ NON-HUMAN NAME BEGINS WITH' with a yellow arrow pointing to the checked checkbox. The search results header shows 'Consolidated Real Property Index (Land)' and the date range '01/03/1984 To 02/11/2013'.

Example: If using this option, a human search for SAND
WILL FIND SAND, SANDS, SANDES, SANDERS, SANDERSON, and SANDERSONS
WILL NOT FIND SMITH-SAND or JONES SANDERSON

Example: If using the option for non-human names (not recommended), a search of CAND
WILL FIND CANDLE STORE
WILL NOT FIND THE CANDLE STORE because the name did not start with CAND

AUTO COMPLETE: This feature can be used by typing part of a name and then clicking on the box containing *o . o* to the right. When clicked, the system will return up to 10 name matches in alphabetical order that the searcher may select from to fill in the search. To select a name for the search from the list, just double click on that name. This feature can be used for both human surnames and given names. It can also be used for non-human names.



5. BOOK AND PAGE INDEX SEARCH: Choose the *oBook/Pageo* Tab to the Right of the *oNameo* Tab. The system will allow you to enter both a book and page number and the search results will be returned in an order sorted by book and page. If your index search does not have an exact match, the system will take the user to the closest match. If you already know the book and page number and want to go directly to the image, choose the *Imaging Only* link at the top right of the screen.



6. INSTRUMENT NUMBER SEARCH: This option allows the user to find an instrument by its instrument number and year.

The screenshot shows the 'North Carolina Public Search' website. The top navigation bar includes 'Home', 'Imaging Only', and 'Imaged Index'. The main search area has tabs for 'Index Search', 'Directory', and 'Index/Detail'. A yellow box labeled 'INSTRUMENT NUMBER' points to the search fields. The search criteria are: 'Instrument # *' with the value '500' and 'Year #' with the value '2010'. The search results table has columns for 'Name', 'Book/Page', 'Instrument #', 'Recorded Date', and 'Description'. The 'Recorded Date' column is highlighted.

7. RECORDED DATE SEARCH: Choose the Tab for 'Recorded Date.' This option allows the user to search any or all index types by date only without the need for a name. The beginning date is required. The ending date is optional. The results can be returned for all matches, or can be further restricted by instrument type(s). If restricted by instrument types, only the instruments that match both the date restriction and the instrument type(s) will be displayed. If searching by multiple instrument types, separate with a comma and **no space**.

The screenshot shows the 'North Carolina Public Search' website. The top navigation bar includes 'Home', 'Imaging Only', and 'Imaged Index'. The main search area has tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom'. A yellow box labeled 'RECORDED DATE' points to the search fields. The search criteria are: 'Start Date (mm/dd/yyyy) #' with the value '7/2/2012', 'End Date (mm/dd/yyyy)' which is empty, and 'Instr Type(s) (sep by ,)' with the value 'Deed'. The search results table has columns for 'Name', 'Book/Page', 'Instrument #', 'Recorded Date', and 'Description'. The 'Recorded Date' column is highlighted.

8. DESCRIPTION SEARCH: Choose the "Description" Tab. This option allows users to search the description information keyed into the index. The logic is the same as the non-human name logic. Any words keyed in must match exactly. If the county uses abbreviations for lot, block, etc., then these abbreviations must be used. Likewise, any numbers combined with letters will be considered a single word unless separated by a space.

Example: If the user searches Lot 16, the system
WILL FIND descriptions that include Lot 16 or 16 Lot
WILL NOT FIND descriptions that include LT16 or LT 16

Directory Screen

The results of a name search are displayed in a directory screen. The screen shows 25 matches at a time and displays the total number of pages with matches at the bottom. The number of records for each match is displayed to the right of each name. Each unique name will be a separate entry. As punctuation is added to names after July 1, 2012, names with and without punctuation will be separate entries.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are navigation links for 'Home', 'Imaging Only', and 'Imaged Index'. Below this is a header with 'County' and a search bar. The main content area has tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom List'. The 'Directory' tab is active, displaying a table of search results for 'Consolidated Real Property Index (Land) Name Search - Human : Sand'. The table has two columns: 'Name' and 'Entries'. There are 25 rows of results, each with a checkbox on the left and a numerical value in the 'Entries' column. At the bottom of the table, there are navigation controls including 'View Checked', 'Add Checked to Custom', and 'Print Checked' buttons, and a page indicator showing '1 / 45'.

Name	Entries
<input type="checkbox"/> SANDALL, BRIAN	5
<input type="checkbox"/> SANDALL, BRIANA	3
<input type="checkbox"/> SANDALL, DORI	3
<input type="checkbox"/> SANDALL, DORI A	3
<input type="checkbox"/> SANDAN, CESAR	1
<input type="checkbox"/> SANDBERG, CHARLES J	6
<input type="checkbox"/> SANDBERG, DEBRA L	16
<input type="checkbox"/> SANDBERG, ROBERT W	17
<input type="checkbox"/> SANDBERG, STEPHANIE L	5
<input type="checkbox"/> SANDBORN, PERCY P	1
<input type="checkbox"/> SANDBURY, SHIRLEY	1
<input type="checkbox"/> SANDCHEZ ZERTUCHE, ANGELIA	1
<input type="checkbox"/> SANDCHEZ ZERTUCHE, ROBERT	1
<input type="checkbox"/> SAND, DOUGLAS G	8
<input type="checkbox"/> SANDEARS, BEVERLY D	1
<input type="checkbox"/> SANDEARS, MICHAEL S	1
<input type="checkbox"/> SANDEFUR, BENJAMIN H	6
<input type="checkbox"/> SANDEFUR, DANNY C	5
<input type="checkbox"/> SANDEFUR, EARL G	12
<input type="checkbox"/> SANDEFUR, KATE E	1
<input type="checkbox"/> SANDEFUR, LISA	5
<input type="checkbox"/> SANDEFUR, LISA M	1
<input type="checkbox"/> SANDEFUR, ROSA G	3
<input type="checkbox"/> SANDEFUR, ROSA M	11

If the user only wants to see the index and detail information for one of the directory names, click on the name or click on the box to the left of the name and click "View Checked" at the top of the screen. All of the index and detail information will be displayed for each of the entries for that name. If the user wants to see the index and detail information for more than one directory name, check the boxes to the left of the name for all names the user wants to review together and then click "View Checked." Once in the index/detail screen, the indexing information can be sorted by clicking on any of the headings, such as recorded date.

The screenshot shows a web application interface for North Carolina real property index. The interface includes a navigation menu with options: Index Search, Directory, Index/Detail, and Custom List. Below the menu, there are three buttons: View Checked, Add Checked to Custom, and Print Checked. The main area displays a list of names with checkboxes to their left. A table on the right side of the list shows numerical values for each entry.

Instructional callouts are provided in yellow boxes:

- Once names are selected, click "View Checked" to view the index detail for the selected names.** (Points to the View Checked button)
- Or-click "add checked to custom" to create a custom list.** (Points to the Add Checked to Custom button)
- Or-click "print checked" to print the directory list of checked names.** (Points to the Print Checked button)
- Click this box to select every name (which will place a check in the box next to every name)** (Points to the checkbox in the 'Name' header row)
- To view or print information for a single or a few names at a time, individually click the boxes next to the names to select them.** (Points to a checkbox next to a name in the list)

Name	
<input type="checkbox"/> SMITH, JOHN D	
<input type="checkbox"/> SMITH, JOHN DELBERT	
<input type="checkbox"/> SMITH, JOHN DELBERT JR	
<input type="checkbox"/> SMITH, JOHN E	
<input type="checkbox"/> SMITH, JOHN H	
<input type="checkbox"/> SMITH, JOHN H SR	
<input checked="" type="checkbox"/> SMITH, JOHN J	1
<input type="checkbox"/> SMITH, JOHN JAMES	1
<input type="checkbox"/> SMITH, JOHN K	5
<input type="checkbox"/> SMITH, JOHN KEITH	2
<input type="checkbox"/> SMITH, JOHN L	1
<input checked="" type="checkbox"/> SMITH, JOHN M	3
<input type="checkbox"/> SMITH, JOHN P	1
<input type="checkbox"/> SMITH, JOHN R	2
<input checked="" type="checkbox"/> SMITH, JOHN W	4
<input checked="" type="checkbox"/> SMITH, JOHN W JR	4
<input checked="" type="checkbox"/> SMITH, JOHN WILSON JR	13
<input type="checkbox"/> SMITH, JOHNNIE RAY	1
<input type="checkbox"/> SMITH, JOHNNY M	1
<input type="checkbox"/> SMITH, JOHNNY MINSON	2
<input type="checkbox"/> SMITH, JOHNNY P SR	1
<input type="checkbox"/> SMITH, JONI L	2
<input type="checkbox"/> SMITH, JONI LEONARD	3
<input type="checkbox"/> SMITH, JOSEPH	3

In order to print the entire directory, check every box to the left of the names by clicking the box in the heading. One click of this box will put a check in each box. Another click will uncheck each box. If you want to print only certain directory entries, check only the boxes next to the desired names. Prior to checking at least one box, the print checked button is disabled.

Index/Detail Screen

This screen displays the combined index and detail information, with the index information at the top of the screen, and the detail information at the bottom of the screen. The detail information changes as the cursor highlights different indexing information, displaying all of the information for that instrument, including all parties.

Click one of these headings to sort based on that information.

North Carolina Public Search
County
Home
Imaging Only
Imaged Index

Index Search
Directory
Index/Detail
Custom List

Consolidated Real Property Index (Land) Name Search - Human : smith, J : 01/02/2000 thru 12/25/2002

Add Checked to Custom
Print Checked

C	Series	Name	Reverse Party	Description	Rec Date	Type	Book/Page
<input type="checkbox"/>	1-Grantor	SMITH, JOHN J	DONALD STEVEN BUNICE; TR	L ELK RUN SEC 2	05/14/2002	DT	05746 / 0286
<input type="checkbox"/>	2-Grantee	SMITH, JOHN M	LEOLA M SMITH	L BROAD ACRES SEC 3	09/24/2001	DEED	05564 / 0692
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W	ED CARTER; TR	D T IN B 3517 P 687	01/05/2000	CAN	05215 / 0764
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W	AMY MANDART; TR	TR CLUMB CO	01/15/2002	DT	05654 / 0457
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W	H D JR REAVES; TR	D T IN B 3319 P 607	01/30/2002	CAN	05666 / 0817
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W	THOMAS E BROCK; TR	TR CLUMB CO	12/20/2002	DT	05941 / 0804
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JEFFREY L COBB; TR	L GODS LITTLE ACRE	08/07/2000	DT	05313 / 0326
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JEFFREY L COBB; TR	L GREENLAND SUB REV & REDIV	05/03/2001	DT	05463 / 0439
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	BILLY L JR GAINES	L GODS LITTLE ACRE	08/14/2001	DEED	05538 / 0792
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JEFFREY L COBB; TR	L GREENLAND SUB REV & REDIV	08/21/2001	DT	05542 / 0284
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JEFFREY L COBB; TR	D T IN B 5313 P 326	08/22/2001	CAN	05543 / 0410
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JAMES C BLAINE; TR	TR CLUMB CO	08/27/2001	DT	05596 / 0257
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR		D T IN B 2486 P 683	08/27/2001	REQ	05546 / 0259
<input type="checkbox"/>	1-Grantor	SMITH, JOHN W JR	JEFFREY L COBB; TR	D T IN B 5463 P 439	08/30/2001	CAN	05549 / 0365

+ Instrument is a correction of a previously recorded instrument - Instrument has been corrected

Original
 Instrument: 21845
 Type: DT
 Recorded: 05/14/2002
 Book/Page: 05746 / 0286
 Description: L ELK RUN SEC 2

Print Index Detail
Image

Series	Name
1-Grantor	SMITH, JOANIE LYNN
1-Grantor	SMITH, JOHN J
1-Grantor	SMITH, JOHN JAMES
2-Grantee	BUNICE, DONALD STEVEN, TR

Click this button to view image for instrument displayed

The index information is sortable by clicking on the field headings such as recorded date or instrument type.

To access an image from this screen, the user can click on the image button to the right of the detail information.

12

Custom List

Directory entries can be added to a Custom List. To add names from the directory, click in the box to the left of the directory name for each name that you want to add to the custom list. Then, choose the Add Checked to Custom option at the bottom of the screen.

North Carolina Public Search County Home Imaging Only Imaged Index

Index Search Directory Index/Detail Custom List

Consolidated Real Property Index (Land) Name Search - Human : smith, J : 01/02/2000 thru 12/25/2002

View Checked Add Checked to Custom Print Checked

<input type="checkbox"/>	Name
<input type="checkbox"/>	SMITH, JOHN D
<input type="checkbox"/>	SMITH, JOHN DELBERT
<input type="checkbox"/>	SMITH, JOHN DELBERT JR
<input type="checkbox"/>	SMITH, JOHN E
<input type="checkbox"/>	SMITH, JOHN H
<input type="checkbox"/>	SMITH, JOHN H SR
<input checked="" type="checkbox"/>	SMITH, JOHN J
<input type="checkbox"/>	SMITH, JOHN JAMES
<input type="checkbox"/>	SMITH, JOHN K
<input type="checkbox"/>	SMITH, JOHN KEITH
<input type="checkbox"/>	SMITH, JOHN L
<input checked="" type="checkbox"/>	SMITH, JOHN M
<input type="checkbox"/>	SMITH, JOHN P
<input type="checkbox"/>	SMITH, JOHN R
<input checked="" type="checkbox"/>	SMITH, JOHN W
<input checked="" type="checkbox"/>	SMITH, JOHN W JR
<input checked="" type="checkbox"/>	SMITH, JOHN WILSON JR
<input type="checkbox"/>	SMITH, JOHNNIE RAY

From Directory List, place checks next to names and click "add checked to custom" to add all index entries for that name to custom list

North Carolina Public Search County Home Imaging Only Imaged Index

Index Search Directory Index/Detail Custom List (59)

Consolidated Real Property Index (Land) Name Search - Human : Smith, John

Add Checked to Custom Print Checked

<input type="checkbox"/>	C	Series	Name	Reverse Party	Description	Rec Date
<input type="checkbox"/>		1-Grantor	SMITH, JANIE JOHNSON	BRYAN AUSTIN SMITH	L EMPIE SMITH PROP DIV	10/17/1995
<input checked="" type="checkbox"/>		1-Grantor	SMITH, JANIE JOHNSON,AIF	BRYAN AUSTIN SMITH	L EMPIE SMITH PROP DIV	10/17/1995
<input checked="" type="checkbox"/>		1-Grantor	SMITH, JANIE JOHNSON	BRYAN AUSTIN SMITH	TR BEAVER DAM TWP	10/17/1995
<input type="checkbox"/>		1-Grantor	SMITH, JANIE JOHNSON,AIF	BRYAN AUSTIN SMITH	TR BEAVER DAM TWP	10/17/1995

From Index/Detail, place checks next to individual entries and click "add checked to custom" to add those individual names to custom list

To access the custom list, click on the custom list tab at the top of the screen after names have been added. The tab will display the number of records in the custom list.

The screenshot shows the 'North Carolina Public Search' interface. At the top, there are navigation tabs: 'Index Search', 'Directory', 'Index/Detail', and 'Custom List (59)'. A yellow arrow points to the 'Custom List (59)' tab with the text 'Click the custom list tab to view Custom List.' Below the tabs, there is a table of records. The table has columns for 'C', 'Series', 'Name', 'Reverse Party', 'L', 'R', 'D', and 'Book/Page'. Two rows are checked, and a yellow arrow points to the 'Image' button next to the second row with the text 'Click this button to view image for instrument displayed'.

C	Series	Name	Reverse Party	L	R	D	Book/Page
<input type="checkbox"/>	1-Grantor	SMITH, JANIE JOHNSON	BRYAN AUSTIN SMITH	L	EMPIE SMITH PROP DIV	10/17/1995	DEED 04390 / 0114
<input checked="" type="checkbox"/>	1-Grantor	SMITH, JANIE JOHNSON,AIF	BRYAN AUSTIN SMITH	L	EMPIE SMITH PROP DIV	10/17/1995	DEED 04390 / 0114
<input checked="" type="checkbox"/>	1-Grantor	SMITH, JANIE JOHNSON	BRYAN AUSTIN SMITH	TR	BEAVER DAM TWP	10/17/1995	DEED 04390 / 0116
<input type="checkbox"/>	1-Grantor	SMITH, JANIE JOHNSON,AIF	BRYAN AUSTIN SMITH	TR	BEAVER DAM TWP		04390 / 0116

+ Instrument is a correction of a previously recorded instrument - Instrument has been corrected

Original

Instrument	49428
Type	DEED
Recorded	10/17/1995
Book/Page	04390 / 0116
Description	TR BEAVER DAM TWP

Image

Series	Name
1-Grantor	SMITH, AUSTIN H
1-Grantor	SMITH, JANIE JOHNSON,AIF
1-Grantor	SMITH, JANIE JOHNSON
2-Grantee	SMITH, BRYAN AUSTIN

The user can add to the custom list after multiple searches. The list will only be erased when the user determines that the list should be erased. It can be erased after printing through a prompt. In addition, on the main search screen, there is an option to clear a custom list. If the user wishes to erase the list, click on "Clear Custom List." If a Custom List has been created, the Custom List Tab will be active and will show the number of items currently in the custom list.

The screenshot displays the 'North Carolina Public Search' web application. At the top, there is a navigation bar with tabs for 'Index Search', 'Directory', 'Index/Detail', and 'Custom List (59)'. A yellow arrow points to the 'Custom List (59)' tab, with a callout box stating: 'When a Custom List has been created, the Custom List Tab is active and shows the number of items in the custom list.' Below the navigation bar, the search area is titled 'Consolidated Real Property Index (Land)'. It includes 'Search' and 'Clear' buttons, and a 'Clear Custom List' button. A yellow arrow points to the 'Clear Custom List' button, with a callout box stating: 'Click here to Clear Custom List'. The search form contains fields for 'Name Type' (Human/Non-Human), 'Surname (last name)' (Smith), 'Given Name' (John), 'Series' (Grantor), 'Start Date' (1/1/2000), 'End Date' (12/31/2002), and 'Instr Type(s)' (Deed). At the bottom, there are 'Search Options' with checkboxes for 'Sounds like (soundex)' and 'Include Surname/Non-Human Name begins with'. The footer of the search area shows 'Consolidated Real Property Index (Land) 01/03/1984 To 02/12/2013'.

The custom list will show up to 25 names per page. The custom list can be edited by using the remove options at the top of the custom list. The custom list can be sorted by clicking on any of the table headings (name, date, etc.). Editing or sorting the custom list will apply to all entries on all pages of the custom list, not just the entries appearing on the currently visible page.

North Carolina Public Search County [Home](#) [Imaging Only](#) [Imaged Index](#)

Index Search Directory Index/Detail Custom List (59)

Remove All Remove Checked Remove All Grantors Remove All Grantees Print Checked

C	Series	Name	Reverse Party	Description	Rec Date	Type	Book/Page
<input type="checkbox"/>	1-Grantor	SMITH, JOHN A,AIF	WALLACE R HERRING ,SUB TR	JEAN O MELVIN D T	11/05/1985	SUB TR	03114 / 0093
<input type="checkbox"/>	1-Grantor	SMITH, JOHN A,AIF	LLOYD K SWARINGEN ,SUB TR	ROBERT A PEELE D T	11/08/1985	SUB TR	03114 / 0379
<input type="checkbox"/>	2-Grantee	SMITH, JOHN A	MARY J FORD	L EMANUEL WILLIAMS EST PROP DIV	06/22/1993	DEED	03975 / 0655
<input type="checkbox"/>	2-Grantee	SMITH, JOHN A	JOSEPH T STRICKLAND	L EASTOVER VILLAGE SEC 4			
<input type="checkbox"/>	1-Grantor	SMITH, JOHN A	JAMES R MANION,III TR	L EASTOVER VILLAGE SEC 4			
<input type="checkbox"/>	1-Grantor	SMITH, JOHN A	BARCLAYSAMERICAN MTG CORP	D T IN B 4026 P 76			
<input type="checkbox"/>	2-Grantee	SMITH, JOHN A	MARY K SMITH	D T IN B 4026 P 76			
<input type="checkbox"/>	1-Grantor	SMITH, JOHN A	NORCRESS WATER & SEWER DISTRICT				
<input type="checkbox"/>	2-Grantee	SMITH, JOHN B JR	KATHRYNE MCLAURIN	TRS EASTOVER TWP			
<input type="checkbox"/>	1-Grantor	SMITH, JOHN B JR	TONY V MELVIN	TR EASTOVER TWP			
<input type="checkbox"/>	2-Grantee	SMITH, JOHN B JR	ELIZABETH G M SMITH	TR EASTOVER TWP	01/25/1984	B L AGMT	02971 / 0777
<input type="checkbox"/>	1-Grantor	SMITH, JOHN B JR	CYRUS J FAIRCLOTH ,TR	D T IN B 2930 P 459	01/02/1987	CAN	03241 / 0194
<input type="checkbox"/>	1-Grantor	SMITH, JOHN B JR	FEDERAL LAND BANK OF COLUMBIA	F S 88 5619 TO CONT F S 83 7162	04/22/1988	F S CONT	00000 / 0000
<input type="checkbox"/>	1-Grantor	SMITH, JOHN B JR	FEDERAL LAND BANK OF COLUMBIA	F S 91 8856 TO TERM F S 83 7162	08/28/1994	F S TERM	00000 / 0000
<input type="checkbox"/>	1-Grantor	SMITH, JOHN B JR	EVERETT L HENRY TR	D T IN B 2930 P 416	08/28/1994	F S TERM	00000 / 0000

+ Instrument is a correction of a previously recorded instrument - Instrument has been corrected

Original

Instrument	25304	<input type="button" value="Print Index Detail"/>
Type	SUB TR	
Recorded	11/05/1985	
Book/Page	03114 / 0093	<input type="button" value="Image"/>
Description	JEAN O MELVIN D T	

Series	Name
1-Grantor	CAPE FEAR FEDERAL LAND BANK ASSCN,AIF
1-Grantor	FEDERAL LAND BANK OF COLUMBIA THE
1-Grantor	SMITH, JOHN A,AIF
2-Grantee	HERRING, WALLACE R,SUB TR

1 / 3

Use the Remove Options to edit a Custom List..

Click on one of the table headings to sort the entire custom list based on that field.

Click page arrows to see additional pages of list.