

“NOTICE”

Due to the COVID-19 outbreak, and the declaration of local, state, and national emergency, this is notification the Register of Deeds Office will be taking the following steps to restrict access to the public since receiving confirmation of COVID-19 in Sampson County!

1. Effective March 23, 2020 the office will be closed to the public until further notice.
2. All Submitters are urged to use our electronic recording system for recording documents.
3. The office will accept regular mail-in recordings, as well as overnight deliveries via FedEx, UPS, USPS, etc.
4. The public is urged to use our website to process requests for copies of birth, death, and marriage records. If Internet availability is a problem, the customer may mail in a written request for copies. The request must contain the type or

record requested (birth, death, or marriage certificate), name of the individual on the record, relationship to the individual (self, parent, child, etc.), a return address, and a signature of the requestor and a photo copy of their government issued ID.

Request may be mailed to:

Sampson County Register of Deeds
126-A W. Elizabeth Street
Clinton, N.C. 28328

5. Notaries wanting to take their oath of office, couples wanting to obtain a marriage license, have all been postponed until further notice. Veterans wanting to record their discharge papers (DD214) will need to call Ann Knowles at Veterans Affairs, (910)592-2862.
6. A drop lock box has been installed for Attorney's, surveyor's, Funeral Homes, etc. to leave deeds, documents or plats to be recorded. You will be notified when they are ready, or they will be mailed back to you.

7. There will be no walk throughs by Funeral Homes.

All documents must come to this office by way of mail.

*Under these circumstances, we must do things differently while adopting practices to protect personnel and the public. We will continue to conduct business to assist the public in the best way we can. If something were to happen to cause this office to be closed, no one would be able to receive any services for at least 14 days! Be assured that our focus is on doing the best we can under these circumstances.

Thank You!